**Sprint Planning**

**Sprint 1: Initial Setup & Logistics**

Goal: Secure foundational elements for the hackathon.

Task 1: Secure venue

Owner: Logistics Team

Deadline: End of Week 1

Task 2: Organize internet setup

Owner: Logistics Team

Deadline: End of Week 2

Task 3: Contact sponsors

Owner: Partnership Team

Deadline: End of Week 2

Task 4: Launch registration

Owner: Marketing Team

Deadline: End of Week 3

Task 5: Confirm mentor availability

Owner: HR Team

Deadline: End of Week 3

**Sprint 2: Participant Management & Promotion**

Goal: Ensure participant registration and promote the event.

Task 1: Launch registration

Owner: Event Management Team

Deadline: End of Week 3

Task 2: Social media campaign

Owner: Marketing Team

Deadline: End of Week 3

**Sprint 3: Content & Workshop Preparation**

Goal: Finalize workshops and event content.

Task 1: Prepare workshop materials

Owner: Content Team

Deadline: End of Week 5

Task 2: Finalize event schedule

Owner: Content Team

Deadline: End of Week 5